



Membership Meeting Minutes

August 12, 2009 (11:00 am – Noon)

Attendees:

Abaza, Osama – UAA, School of Engineering
Buchhorn, Lee – ADOT&PF, Pgrm Dev
Edwards, Laura – ADOT&PF, MS&CVE
Galbraith, Leon - USKH
Glooschenko, Liz – Alaska Trucking Association
Levy, David – Alaska Mobility Coalition
Marrero, Paul – Wostmann & Associates
Miller, Jeff – UAA, School of Engineering
Minton, Pam – ADOT&PF, MS&CVE
Schijvens, Sander – Wostmann & Associates
Stribiak, Jason – Telvent Transportation
Sullivan, Jill- ADOT&PF, Pgrm Dev (Board Member- Secretary/Treasurer)
Weaver, Oran – Intertiviti (aka RFID Complete)
Webb, Will - USKH

Total: 14 Members in attendance

1. General

This is the sixth meeting of the membership. The prior meeting was held June 3, 2009.

2. Call to order

The Secretary, Jill Sullivan, called to order the sixth membership meeting of ITS Alaska at 11:00 am originating from Juneau, AK.

3. Introductions/Roll Call

The Secretary introduced herself followed by a request that members introduce themselves.

4. Adoption of Agenda

The agenda was then approved with no objections.

5. Adoption of Minutes

The June 3, 2009 meeting minutes were approved with no objections.

6. Business-

- a) **Membership Status** - The Secretary reported the status of membership. Total members include 21 (10 Organizations, 9 Corporate, 2 Individuals). The newest member is UAA, School of Engineering. A list of members is provided at <http://www.itsalaska.org/membership.html>

- b) **Annual Meeting** – The Secretary suggested an annual meeting committee organize. The Annual Meeting Committee will consist of Jill Sullivan, Laura Edwards, Pam Minton and two others not present were suggested to participate: Vivian Underwood & Debbi Howard. The Secretary will check with Vivian & Debbi. The purpose of the Annual Meeting Committee is to organize the annual meeting to be held in conjunction with the Alaska Community Transit Conference, Oct. 27-29 in Anchorage. The Committee will organize meeting space, presenters, snacks, etc. Laura Edwards offered to host the annual meeting at the MS&CVE office as a back-up.
 - **Actions:** Annual Meeting Committee will organize and begin planning annual meeting. Jill Sullivan will check with Vivian & Debbi about also participating on the Committee.

- c) **ITS America State Chapter Council Meeting** – The Secretary discussed ITS America’s (ITSA) request to have someone from ITS Alaska present on the Chapter’s challenges in organizing. Laura Edwards suggested that Jill Sullivan provide the presentation since she is most familiar with the challenges in organizing. Jill Sullivan will provide a presentation on October 5th, ITSA’s State Chapter meeting.
 - **Actions:** Jill Sullivan will present to the State Chapter Council Meeting, October 5th.

- d) **Nominee Committee** – Members agreed we should organize a Nominee Committee. The BOD positions will end December 31, 2009. The Committee will provide a list of nominees to the President. Upon approval, the Committee will organize an election which can be help via email, fax or in-person. The Committee will consist of Will Webb, Jeff Miller & Paul Marrero. Election winners will be announced during the Annual Meeting.
 - **Actions:** Nominee Committee will organize, present nominees to President and organize an election.

- e) **Open** – Jill Sullivan opened the discussion with asking the membership about creating more dynamic discussions during meetings and how to generate more membership interest. Sander Schijvens suggested a “Think Tank” approach to get everyone’s perspective on ITS before they get implemented. Paul Marrero suggested having ITS Alaska be a conduit between the State and Feds. To start, have Jeff Ottesen, the President provide an overview of the upcoming transportation bill at the next meeting. Jason Stribiak suggested bouncing ideas from ITEE and APA chapters and potentially partnering with these organizations to promote items of interest across a wider population. Jill Sullivan suggested purchasing

Webinar software so that we could have these dynamic discussions and something for the membership to look at. Paul Marrero will look into Webinar options.

- **Actions:** Paul Marrero will look into Webinar options. All members are encouraged to provide ideas and speakers for membership meetings that will help stimulate discussions.

7. News/Announcements

- a) The Secretary welcomed our newest member, UAA-School of Engineering. Jeff Miller gave a brief overview of their interests and purpose of joining ITS Alaska. The UAA lacks the resources necessary to collect the information, and are more interested in analyzing and formulating conclusions from the ITS applications. David Levy, Alaska Mobility Coalition, is interested in taking advantage of UAA's services for transit applications, such as developing databases to analyze trips, destinations, length of trips, etc. Jeff Miller also mentioned an upcoming conference: IEEE Vehicular Technology Conference in Fall 2009, see <http://www.ieeevtc.org/vtc2009fall/>.
- b) Jason Stribiak, Telvent Transportation, gave an overview and the services they provide. Telvent has over 6,000 employees worldwide and provides technology solutions in four business areas: Energy, Environmental, Public Administration and Transportation. Jason works in the Transportation division and has developed the Department's Alaska Iways Architecture, the Glenn & Seward ITS Implementation plans and assisted with Anchorage's Regional ITS Architecture. Jason is also currently working on an addendum to the Department's CLARUS Concept of Operations to gather road weather data needs for the Alaska-Canada gas pipeline and other natural resource related projects. For more information on Telvent, email Jason.Stribiak@telvent.com or visit <http://www.telvent.com>
- c) Jill Sullivan gave a status of the New Generation 511. In July, the Department hired LogicTree as the prime vendor to develop the new 511 phone & public website. Their partners, Open Roads Consulting, will develop the new reporting entry tool. A launch is scheduled for February 2010. Upon successful launch, the Department will drop out of the CARS/511 pooled fund.
- d) Jason Stribiak announced that Telvent helps write grants to access the US DOT Tiger Grants.

8. Next Meeting

ITS Alaska's next meeting will be the annual meeting, to be held during the Alaska Community Transit Conference in Anchorage, Oct 27-29th.

9. Adjourned

Meeting adjourned at 12:00 PM

Minutes submitted by: Jill Sullivan, Secretary/Treasurer